



**BAPRAS**

British Association of Plastic  
Reconstructive and Aesthetic Surgeons

## Advanced Educational COURSES IN PLASTIC SURGERY

### Information for Exhibitors

#### **BAPRAS Advanced Educational Courses in Plastic Surgery**

#### **Series 4: Course 4 – Head and Neck Oncology**

#### **7-8 October 2019, AEC 2 day lectured course Manchester**

#### **Course Series Background**

This is the second course in series four of our popular Advanced Educational Courses in Plastic Surgery.

These courses are aimed at specialist trainees and established surgeons in Plastic Surgery and allied disciplines, both from the UK and the wider international community.

Each course is delivered by leading international experts who will showcase the very latest surgical skills and techniques.

#### **Audience**

The previous course in series 3 attracted over 240 delegates, predominantly from the UK, with a small representation from Europe and further afield.

Over the last course series, around 85% of delegates were specialist trainees, and the majority of the remainder were consultant plastic surgeons, with a final small number of researchers, scientists and allied health professionals.

#### **Course Content**

Details of speakers already confirmed on this course, plus a full programme, which is available online

#### **Venue**

The course takes place at the Manchester Conference Centre, with exhibition space in the Pioneer Room (also used for delegate catering).

Space for exhibitors is extremely limited and we are only able to sell a maximum of six table-top stands per conference

#### **Sponsorship Package- £2500 (excluding VAT)**

- Exhibition package (see detail below)
- Acknowledgement in conference holding slides
- Logo link on BAPRAS website
- Company name and logo on event signage
- Acknowledgment on event app

## **Exhibition Package- £800 (excluding VAT)**

- 2x1m exhibition space in the refreshment room (including table, chairs and power as required)
- A company profile/details included in any formally produced handbook/ conference guide
- Your logos on the meeting webpage
- Refreshments and lunch for two representatives.

## **Additional Support Items** (all items are exclusive of VAT)

- Overseas lecturer support
  - Sponsoring companies will support the cost of overseas lecturers, including costs related to speaker expenses, room hire and AV. Sponsors will be acknowledged in the final programme, conference website and appropriate holding slide as 'session supported by.....'
- Delegates bags
  - Bags to be honoured by sponsor company.

To reserve your place, please complete and return the attached booking form to [secretariat@bapras.org.uk](mailto:secretariat@bapras.org.uk) or call 0207 831 5161) for further information.

### **Multiple bookings**

We would be pleased to welcome you to exhibit at more than one of courses in the series and will be pleased to discuss 'frequent flyer' discounts. A full list is available here: [http://www.bapras.org.uk/teaching\\_and\\_learning/advanced\\_educational\\_courses](http://www.bapras.org.uk/teaching_and_learning/advanced_educational_courses).

For further information on booking multiple meetings, please contact [secretariat@bapras.org.uk](mailto:secretariat@bapras.org.uk)

## **Exhibitions Space Booking- BAPRAS Meetings and Events**

### **Further Information**

#### **Cancellation Policy**

If an exhibition space has to be cancelled, the following conditions will apply:

- More than 6 months prior to the conference: a cancellation fee of 20% of the exhibition fee will be payable
- 1-6 months prior to the conference: A cancellation fee of 50% of the exhibition fee will be payable
- Less than a month prior to the conference: A cancellation fee of 100% of the exhibition fee will be payable.

## **Exhibition Space**

Places are allocated strictly on a first come first served basis.

The exhibition space has been carefully planned to allow the maximum number of companies to exhibit. It is imperative therefore that your stand does not exceed the size allocated to you. If your company arrives at the meeting with a larger stand, you will be asked to dismantle any part of the stand, which encroaches to the detriment of a neighbouring site. No electrical extension leads are available at the venue and all companies must provide their own

Spaces between the exhibition stands must be kept free. No fittings, fixtures or signs of any nature are to be attached to the walls or fabric of the building and all stands must be free standing. Firms displaying heavy pieces of equipment must take adequate measures to protect floors from the damage.

## **Set Up**

Information on set up and breakdown will be supplied one month before the conference. Exhibitors **must** be set up by the start of the first refreshment break. Access for setup after this time is solely at the discretion of the organisers.

## **Loss or Damage**

Neither the venue nor BAPRAS can be held responsible for loss or damage to the exhibitors' stands or property. Obtaining the relevant insurance is the sole responsibility of each exhibitor. The organisers reserve the right to alter the exhibition layout without prior notice. Applications received for space, and then confirmed, imply complete acceptance of the above conditions. If any matters or disputes arise, the decision of the Honorary Secretary is final.